

MCCA Engagement and Policy Specialist

Engagement

- Maintain relationships with coalition partners and other stakeholders and develop new relationships.
- Promote a positive image of MCCA in community settings.
- Respond to requests for information.
- Represent MCCA in relevant workgroups, coalitions and committees.
- Co-plan conferences/forums with organizational partners and provide presentations.
- Conduct a variety of outreach activities to further the mission of MCCA

2. Policy

- Maintain up to date knowledge on literature and activities related to MCCA's focus areas.
- Conduct research and analysis on the impact of public policy issues and sector practice standards.

Supervisor: Chief Executive Officer

Qualifications:

- Degree in public policy, social work, sociology, political science, or related field
- Experience with using, analyzing and accessing quantitative data
- A commitment to child and family well-being
- A commitment to equity of all types (racial, gender, income).
- Fluency working with spreadsheets, and proficiency in Microsoft Office.
- Ability to work independently and on multiple tasks in a time-sensitive manner.
- Excellent written and verbal communications skills, including the ability to communicate sector and policy information clearly to audiences of all types.
- Knowledge in child welfare, child and family well-being, and impact of state and federal policies, as well as an ability and willingness to develop expertise in other areas.

- Ability and willingness to travel statewide as necessary.

Salary and Benefits:

The Missouri Coalition of Children's Agencies provides a competitive salary, commensurate with experience, and benefits which include employee health insurance, and personal, vacation and sick leave.

To Apply:

Send a cover letter, resume, and three references to:

Mary Chant, mary@e-mcca.org or 213 East Capitol Avenue, Suite 101, Jefferson City, MO 65101